

Student Dismissal Precautions

The school is legally responsible for the health and safety of its students during the school day. Therefore, each school shall set up procedures to validate requests for early dismissal so that students are released only for proper reasons and into proper hands.

Under no circumstances shall staff dismiss a student from school prior to the end of the school day or into any person's custody without the direct prior approval and knowledge of the building principal or designee.

The principal or designee shall not excuse a student under the age of 18 before the end of a school day without a request from the student's parents. In keeping with this policy, it becomes prudent that:

1. No student shall be released from school early on the basis of an invalidated telephone call.
2. Children of estranged or divorced or legally separated parents may be released only upon the request of the parent whom the Colorado Court holds directly responsible for the child and who is the parent or guardian registered on the school record.

An elementary student shall be sent home only with a parent or, if the parent/guardian is not available, with another authorized adult.

Additional precautions shall be taken by the principals as needs arise.

Current practice codified 1996

Revisions Reviewed/Adopted: January 21, 2014

CROSS REF.: KBBA, Custodial and Noncustodial Parent Rights and Responsibilities

[Revised February 2009]