

Policy Type: Executive Limitations

Communication and Counsel to the Board

With respect to providing information and counsel to the Board, the CEO shall not fail to give the Board as much information as necessary to allow Board members to be adequately informed.

Accordingly, the CEO may not:

1. Fail to submit monitoring data required by the Board (see policy B/SR-5-Monitoring CEO Performance) in a timely, accurate and understandable fashion, directly addressing provisions of the Board policies being monitored.
2. Fail to advise the Board in a timely manner of relevant trends, facts and information which have the potential of impacting the district.
3. Fail to advise the Board of significant transfers of moneys within funds or other changes substantially affecting the district's financial condition.
4. Fail to advise the Board of changes in assumptions upon which Board policy has been established.
5. Fail to provide for the Board as many staff and external points of view and opinions as needed for fully informed Board decisions.
6. Fail to advise the Board of anticipated significant media coverage.
7. Fail to advise the Board or individual members if, in the CEO's opinion, the Board or individual members are not in compliance with the Board's policies on *Governance Process* and *Board-Staff Relations*.
8. Present information in unnecessarily complex or lengthy form.
9. Fail to provide a mechanism for official Board, office or committee communications.
10. Fail to work with the Board as a whole on Board policy issues, except when:
 - a. Fulfilling individual requests for information as long as such requests do not require a material amount of staff time or resources or are not disruptive.
 - b. Working with officers or committees duly charged by the Board.
 - c. Communicating with the president.
11. Fail to report in a timely manner any actual or anticipated non-compliance with and Board *Ends* or *Executive Limitations* policy.

12. Fail to supply for the consent agenda all items delegated to the CEO that are required by law or contract to be Board-approved, along with the appropriate amount of supporting data necessary to keep the Board informed.

13. Fail to clarify, maintain and implement administrative policy.

Adopted: JUNE 2000

Monitoring Method: By Internal Report
Monitoring Frequency: Annually in February

Telluride R-1 School District
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