

**Policy Type: Executive Limitations**

**District Calendar**

The CEO shall not fail to prepare and recommend for the Board's adoption a district calendar for the school year that provides for the number of instruction and contact hours and days determined by the Board and that the best meets the instructional needs of the students.

Accordingly, the CEO may not:

1. Implement a school district calendar that plans for fewer than 1176 hours and 169 days of student instruction/contact time for elementary students and 172 days and 1204 hours of instruction/contact for secondary students, including provisions for staff development and parent-teacher conferences.
2. Fail to consider a reasonable balance between the instructional needs and the extracurricular obligations of students and other community events.
3. Fail to ensure that any change in the calendar, except for emergency closings or other interruptions due to unforeseen and uncontrollable circumstances, be preceded by adequate and timely notice to students, parents and teachers.
4. Fail to provide a copy of the calendar to all parents/guardians of students enrolled in district schools.

**Adopted: JUNE 2000**

Monitoring Method: Internal report  
Monitoring Frequency: Annually in February

Telluride R-1 School District  
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