



**TELLURIDE R-1 SCHOOL DISTRICT
MONTHLY BOARD MEETING**

Tuesday, September 15, 2020 5:15 PM
Bridal Veil Conference Room

Also on Zoom at:

<https://telluridek12.zoom.us/j/87903967238?pwd=U1lBOHAYQi9Wd1Jidko1V0F1VINoUT09>

Meeting ID: 879 0396 7238

Passcode: 354792

AGENDA

1. **Call to Order**
2. **Roll Call**
3. **Approval of Agenda**
4. **Approval of Minutes**
Minutes of Monthly Meeting August 20, 2020 (attached)
5. **Discussion Item(s)**
 - a) Telluride Education Foundation (TEF) Magnet Grants (Toni Nash)
 - b) Administrative Report (attached)
 - c) Enrollment Cascade Report (attached)
 - d) Cash Summary BOE 8.31.20 (attached)
 - e) Proforma 9.20 (attached)
 - f) Covid Summary 9.10.20 (attached)
 - g) Support of Tobacco-Vape Tax Proposition EE (attached)
6. **Hearing of Visitors:** (3-minute limit)
7. **Consent Agenda**
 - a) Personnel Report (attached)
 - b) Policy: EL-9 Asset Protection (included in Work Session packet)
 - c) Policy: DJE Bidding Procedures (included in Work Session packet)
 - d) Governance Process: GP-1 Governance Commitment & GP-2 Governing Style (attached)
8. **Action Item**
 - a) Resolution of Telluride R-1 Board of Education Authorizing the Transfer of Lot S2 Lawson Hill to the Telluride R-1 School District (attached)
 - b) Resolution of Telluride R-1 Board of Education Support of Tobacco-Vape Tax Campaign 2020

- c) Frantz Law Group Juul Telluride School District Agreement (included in Work Session packet)
- d) Accept Resignation of TIS Principal

9. **Other**

10. **Adjourn Monthly Meeting**

11. **Future Business**

September 24, 2020: Board Retreat Time TBD, Place Jill O'Dell's house

October 19, 2020 Work Session (**3:30 PM**) Bridal Veil Conference Room/Zoom TBD; **AND**

October 20, 2020 Monthly Board Meeting (**5:15 PM**) in Bridal Veil Conference/Zoom
TBD



**TELLURIDE R-1 SCHOOL DISTRICT
MONTHLY BOARD MEETING**

Thursday, August 20, 2020 5:15 PM
Bridal Veil Conference Room

Also on Zoom at:

<https://telluridek12.zoom.us/j/83274518104?pwd=SIBGTGgxTUdmQ0N0YmlzbEdlYWlscz09>

Meeting ID: 832 7451 8104

Passcode: 430010

MINUTES

1. CALL TO ORDER

The Special Board Meeting was called to order at 5:22 pm by Stephanie Hatcher.

2. ROLL CALL

Present at Roll Call: Stephanie Hatcher, Cheryl Carstens Miller, Jill O'Dell, Jenni Ward **Quorum Present**. Dylan Brooks arrived at 5:31 pm.

Administration present: John Pandolfo, Superintendent; Sara Kimble, TMHS Principal; Sheree Lynn, TIS Principal; Susan Altman, TES Principal; Ken Olson, Director of Operations.

Parents and community members via Zoom. Jessica Heady arrived in-person at 5:28 pm.

3. APPROVAL OF AGENDA

Stephanie asked for a motion to approve the Agenda. Jenni Ward made a motion to approve the Agenda. Jill O'Dell seconded the motion. All were in favor and the amended Agenda was approved unanimously. The motion passed. No additional discussion occurred.

4. APPROVAL OF MINUTES

Stephanie Hatcher asked for a motion to approve the Minutes of Special Board Meeting July 23, 2020; Minutes of Special Board Meeting August 10, 2020; Minutes of Special Board Meeting August, 14, 2020 with some minor modifications that have no substantive changes.

Jill O'Dell made a motion to approve the Minutes. Jenni Ward seconded the motion. All were in favor and the minutes passed unanimously. No additional discussion occurred.

5. DISCUSSION ITEM(s)

a) Summary of details on opening plans from each school and district office

Logistics plan from each Principal that had been sent to Board were summarized (attached). Each Principal provided perspective on current school plans and answered questions when presented. School logistics plans to be put on district website under Covid-19 tab.

- Susan Altman reported the following - TES had a socially distanced meet and greet that went well, faculty meeting to happen Friday, video to be created to share with students; Overall faculty is very positive; TES music to move to cafeteria.
- Sheree Lynn conveyed the following - TIS is excited about the opening outside learning day; Much work has been done on scheduling for 6th grade and the outdoor day for grades 3-6; She has had detailed discussion with teachers regarding 3rd grade traditional/dual immersion classes, the fluctuating enrollment numbers, classroom limitations (for Monday 8.24.20 the plan is that there will be three Dual Immersion classes, one Traditional class and this will be revisited based upon numbers; One general education para-professional has been hired per grade (at least for week one).
- Sara Kimble stated that TMHS is ready for Monday and shared the following highlights - In-service went well; Staff is comfortable teaching in one format (remote) to start; Sara has met with most teachers to review plans to connect with kids, adapting curriculum to balance Zoom time, plans to adapt culturally relevant teaching-staff has been very collaborative; Zoom time will be heavy the first few days; Thursday and Friday have been pick-up days for materials, schedules, and more; Sara Kimble will be working on a hybrid phase in plan; TMHS clubs will continue with regular scheduling during the school day, sign-up day TBD.
- Jessica Heady provided perspective from a THS Teacher point of view: Full-time on screen is a lot for teachers as well as students; "Entertaining" a full class period is not easy and there needs to be flexibility, screen time will vary by subject/teacher, but no one wants anyone staring at a screen 8 hours at a time.
- John Pandolfo provided a summary of how many TSD staff tested with Covid Check Colorado went and next steps.
- John reported that two big tents and tables have been put on the field.
- At 4x4 meeting there was discussion that 6-12th grade teachers would like at least two 2 weeks of consistency with no schedule changes. First day to look at a change to move to hybrid will be Tuesday, September 8th (after Labor Day) and decision would be made by the previous Thursday, September 3rd looking at 14-day averages.
- John summarized that in general, everyone is being pushed to the limit, but there is a positive attitude and a great plan to start school. Plans will continue to be refined and will never be finalized.

- Ken Olson shared the HVAC Status and Recommendations analysis (attached). One change is to use as much outside air as possible. TES is trickier, still meets minimum of ASHRAE requirements but working on strategies to improve.
- John & Ken shared information provided by H2 Manufacturing Solutions which is an organization that San Miguel County solicited and introduced to TSD. H2 Manufacturing Solutions offered their services to Southwest, CO rural school districts. They took federal, state, local Covid-19 guidelines and created a document regarding Covid recommendations including deep cleaning every night is not necessary.
- Kim to follow up on masks for teachers that were to be provided by the State.

6. HEARING OF VISITORS (3-minute limit)

Visitors were present and on Zoom, but no comments were made.

7. CONSENT AGENDA

- a) EL-9 Asset Protection (attached)
- b) Covid Check Colorado Agreement (attached)

Stephanie Hatcher asked for a motion to amend the agenda to remove item a) EL-9 Asset Protection. Cheryl Miller made a motion to amend the Consent Agenda to take off item a) and approve the remainder of the Consent Agenda as presented. Jill O'Dell seconded the motion. All were in favor and the amended Consent Agenda was approved unanimously. No additional discussion occurred.

8. ACTION ITEM

- a) Fund transfer of \$500,000 from General Fund to Capital Fund as of 6/30/2000 (proforma and resolution attached)

As discussed in a previous meeting the cash balances in the general fund were higher than projected; however, significant capital expenses are anticipated. Dylan's recommendation was to move \$500,000 from general fund to capital fund retroactively to 6/30/20. Due to the overspending on Covid-19 expenses, and no knowledge if there will be reimbursement, discussion occurred on transferring less monies in order that there be three months expenditure reserves in place.

Stephanie Hatcher made a motion to modify the fund transfer from \$500,000 to \$300,000. Cheryl Miller seconded the motion. Roll call was taken. All were in favor and the fund transfer was approved unanimously. The motion passed. No additional discussion occurred.

9. OTHER

Stephanie asked for feedback on how bi-lingual translation is going. The suggestion was to keep the simultaneous format for now and evaluate at a later date and see how much it is being utilized; John Pandolfo will reach out to the Frantz Law Group regarding the Juul litigation so it doesn't fall off the radar; Retreat needs to be rescheduled, dates were discussed, John will reach out to Randy Zila and Kim will set a date; CASB conference in December may be virtual.

10. ADJOURN MONTHLY MEETING

Stephanie Hatcher asked for a motion to adjourn the meeting. Dylan Brooks made a motion to Adjourn. Jenni Ward seconded the motion. All were in favor and the motion passed. No additional discussion occurred. The meeting adjourned at 7:15 pm.

11. FUTURE BUSINESS

September 14, 2020 Work Session (**3:30 PM**) Bridal Veil Conference Room/Zoom TBD;

AND

September 15, 2020 Monthly Board Meeting (**5:15 PM**) in Bridal Veil Conference/Zoom
TBD

TBD: Board Retreat

Submitted by KimberLee Spaulding
Recording Secretary for the Board of Education

Stephanie A. Hatcher
Board President

Dylan Brooks
Secretary/Treasurer



Superintendent
Telluride School District
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Telluride, CO 81435
Phone: 970-728-6617
www.TellurideSchool.org

September 10, 2020

TO: Members of the Telluride School District Board of Education

RE: Administrative Report

Please accept the following report to BOE:

1. Superintendent:

- a. CovidCheck Colorado - By this meeting we will have completed our first two week cycle of regular testing. In Week 1 of this two week cycle we tested 81 staff and had 81 negatives, I can provide a verbal update at the meeting.
- b. COVID Task Force - I will be sending out an invite for our first COVID Task Force Meeting, to be held on Monday, September 21 at 5:30 via Bridalveil/Zoom.
- c. TIS Interim Principal - this position is posted until Friday, September 18. A draft process and timeline is included in Monday's Work Session packet.
- d. Travel & Quarantine - To date I have received requests for over 30 student exceptions and around ten staff exceptions; most of these have been approved, and I have been setting criteria through discussions with Public Health. I am working on turning this into a procedure/flowchart for ease of communication. I have concerns for the amount of travel once we get to the November and December breaks, in terms of potential quarantine requirements and the impact on in-person instruction.
- e. Dual Immersion - Following the Grade 3 Parent Meeting on September 1, I met with the TIS Grade 3 Team, DI teachers, and administrators where we collectively decided to move forward with the change to two DI and two Traditional classrooms effective September 14. This includes putting additional supports in place. Notice of new classroom assignments is going out to families on September 10 or 11. In both the September 1 Grade 3 Parent Meeting and the September 9 TIS Accountability Meeting there was a strong message that a DI Director/Coordinator position is needed to provide the support and vision required to move the DI program forward.

2. Finance and Nutrition:

- a. Food Service - The kitchen has been short staffed but we are working through the new processes of student lunch orders, individual packaging and delivery which is proving to be very time consuming. Titan Software offers more functionality and we are working through issues to use it to its full potential. Plans include the set up of the school store for the collection of all school fees. Health inspector paid a visit, and the inspection went well.
- b. Maggard & Hood Annual Audit - The annual engagement letter has been signed and we are starting to pull together the requested documents for a fully remote audit. Clean up of prior year's records is continuing in preparation for this audit.
- c. CDE Filings completed: Transportation CDE-40; CRF Expenditure Report; ESSA final expenditures

- d. Payroll - August and September - We are tying out to new contracts, cleaning up old positions, ensuring proper coding, COVID stipends and needed adjustments. This has been a lengthy process.
3. Human Resources:
 - a. 2020-2021 Employment Agreements were distributed to all staff in August.
 - b. HR Training - I participated in Visions Human Resource Certification/Contract Training & Frontline Absence Management Training.
 - c. Substitute teachers - We are continuing to recruit substitute teachers and paraprofessionals. A substitute training was conducted on August 13th and was very well received.
 - d. Professional Development Fall Lane Changes are being processed and contracts updated in September. The final deadline is October 10.
 - e. TSG Ski Passes will be available for staff to purchase through payroll deduction over five pay periods (October - February).
 - f. The HR Newsletter will be issued periodically to all staff with upcoming dates and events. The first newsletter was well received.
 4. Operations and Technology:
 - a. Roof - Short-term repairs have been completed. We are now working on the long-term plan.
 - b. HVAC - We continue to customize setups to accommodate for COVID considerations. We are also moving forward with items related to the TES overhaul (controls, air handling, end-point repairs, testing and balancing).
 - c. Swivls - They're here! We have been rolling out to TMHS first to accommodate hybrid learning. We are conducting lots of training and troubleshooting is in process.
 - d. The weather this week allowed us to develop contingency plans for taking down tent fabric and testing out alternate before school, lunch and recess protocols.
 5. Telluride Elementary School:
 - a. Schoology is a heavy lift added to everything else we are doing. We are working on getting it loaded and operational as things settle in in the building.
 - b. Grace Franklin, SMC Public Health Director, did a building visit on 9/8. Her overall analysis was that we are doing a great job, and she offered some suggestions for minor adjustments.
 - c. We held a Parent Meet and Greet during the 2nd week of in-service. Over 75% of our families took advantage of this time to meet their teachers in person and share personal information, ask questions and voice their concerns.
 - d. As of now, we have hired 3 paras to fill SpEd needs and 2 paras to provide support in kindergarten and first grade. I am considering hiring 2 more support personnel.
 - e. TES Accountability Meeting was held on 9/2. We reviewed the logistics and reasoning behind some of our protocols. I was transparent about current successes and challenges and parents asked many questions. It was encouraging, however, that there were not many concerns expressed.
 6. Telluride Intermediate School:
 - a. Susan and Sara have provided significant support for the grade level teams and other teachers. Chris Murray and Kari Clements have been very helpful with routines and logistics. Julie and Erika in the office have done a great job keeping things flowing smoothly. The students and teachers have also done very well in helping to make the first three weeks of school a success.
 - b. The September 9 TIS Accountability Meeting focused on a review of how school has been going, the transition plans for in-person learning for Grade 6, the Dual Immersion program and the need for support/guidance, and the Interim Principal search process. 21 people were in attendance..
 - c. Overall, the teachers and everyone else have done a phenomenal job during the administrative transition.

7. Telluride 6+ Middle/High School:

- a. Phase in plans:
 - i. Staff conversation with Sharon and Grace to ensure safety for staff.
 - ii. Approximately 130 kids grades 6-12 have been invited in for the week of September 8th.
 - iii. Approximately 275 kids grades 6-12 will be in the week of September 14th.
 - iv. Approximately 525 kids grades 6-12 will be in the week of September 21st.
 - v. Classrooms are set up to accommodate 15 students, many full class sizes are 20 & above and will not be able to accommodate 100% in-person. My recommendation would be to stay hybrid unless data indicates we need to go 100% remote.
 - vi. 6th grade will be 100% in-person starting September 21st.
 1. We are working on refining our schedule.
 2. We are combining homeroom and advisory to streamline transitions.
 - vii. Volunteers:
 1. We are starting to get more volunteers to make it all work.
- b. Remote learning -->Hybrid
 - i. We are working on balancing zoom time, to not over zoom students.
 - ii. There has been some confusion on Wednesday's schedule; grade level MTSS teams will be streamlining in their meetings on September 9th, and I can provide an update at the BOE meeting if desired..
- c. Culturally Relevant Teaching
 - i. All 7-12 teachers will have one professional goal related to CRT.
 - ii. Advisory will be a place to start some discussions with students around culturally relevant issues.
- d. AVID:
 - i. The AVID district goal is around organization and taking writing to the next level.
 - ii. A second professional goal for teachers will be focused on AVID.
- e. School Culture:
 - i. Accountability parents provided lunch for teachers on Friday, September 4th, which was well received.
 1. Our last accountability meeting was collaborative and productive.
 - ii. Senior Spoils - drive through on Wednesdays.
 - iii. Check in class meetings.
 - iv. Staff collaboration is going well - one teacher said recently "this is the most collaborative we've been."

Respectfully submitted on behalf of the Telluride School District R1 Administrative Team



John Pandolfo
Superintendent

jpandolfo@telluride.k12.co.us

970-369-1213

**TELLURIDE SCHOOL DISTRICT R-1
ENROLLMENT CASCADE
Distribution of Enrollment**

OCTOBER 1ST COUNT except FY20.21 is enrollment as of September 14, 2020

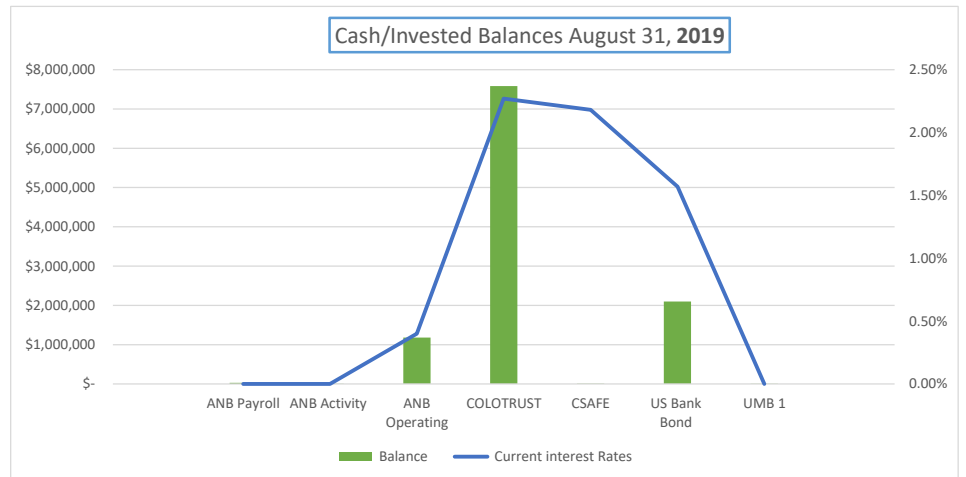
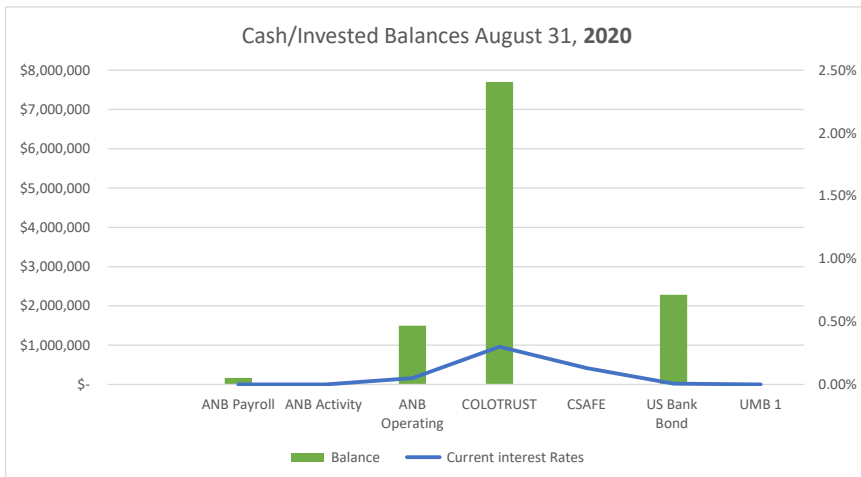
	October	PreK3	PreK4	K	1	2	3	4	5	6	7	8	9	10	11	12	K - 12 Funded		PreK	K-2	3-6	7-8	9-12	Total
																	TOTAL	FTE						
FY9899	1998			37	38	44	35	30	33	57	44	37	39	43	28	40	505	487		119	155	81	150	505.0
FY9900	1999			49	48	37	36	44	40	44	27	46	36	43	36	40	526	502		134	164	73	155	526.0
FY0001	2000			48	48	42	36	37	40	44	27	46	36	43	36	40	523	499		138	157	73	155	523.0
FY0102	2001			48	62	37	39	44	40	47	29	46	36	43	36	40	547	523		147	170	75	155	547.0
FY0203	2002			51	46	51	56	41	40	40	49	42	30	44	37	40	567	542		148	177	91	151	567.0
FY0304	2003			44	52	63	46	37	42	46	44	32	43	35	39	39	562	540		159	171	76	156	562.0
FY0405	2004			46	45	51	58	42	38	40	47	44	30	45	36	41	563	540		142	178	91	152	563.0
FY0506	2005			49	52	56	50	47	48	42	41	44	48	49	41	50	617	593		157	187	85	188	617.0
FY0607	2006			59	48	55	63	51	52	50	49	43	39	48	57	40	654	625		162	216	92	184	654.0
FY0708	2007			69	67	47	61	62	58	54	59	44	42	39	50	54	706	672		183	235	103	185	706.0
FY0809	2008			54	66	68	46	55	60	56	60	53	40	43	38	56	695	668		188	217	113	177	695.0
FY0910	2009			73	60	68	63	43	52	51	56	53	53	36	26	47	681	645		201	209	109	162	681.0
FY1011	2010			54	78	59	68	56	46	53	49	46	62	45	32	38	686	659		191	223	95	177	686.0
FY1112	2011			70	56	80	58	75	61	41	58	52	42	55	46	41	735	700		206	235	110	184	735.0
FY1213	2012			73	70	58	75	57	78	64	47	60	59	41	59	53	794	758		201	274	107	212	794.0
FY1314	2013			69	75	75	57	80	52	77	67	46	57	55	37	63	810	776		219	266	113	212	810.0
FY1415	2014			75	70	80	75	64	81	57	79	69	53	66	59	45	873	836		225	277	148	223	873.0
FY1516	2015			51	76	84	77	81	63	82	56	80	67	47	66	64	894	869		211	303	136	244	894.0
FY1617	2016	15	12	60	51	72	86	78	84	62	83	56	74	71	52	71	900	870	27.0	183	310	139	268	927.0
FY1718	2017	12	16	59	60	53	72	85	90	87	64	80	62	65	67	58	902	873	28.0	172	334	144	252	930.0
FY1819	2018	16	14	55	60	62	52	80	83	86	81	62	87	56	69	77	910	883	30.0	177	301	143	289	940.0
FY1920	2019	11	16	50	57	64	59	52	81	84	89	79	66	79	57	68	885	885	27.0	171	276	168	270	912.0
FY2021	2020	11	14	63	51	56	64	58	54	74	75	92	78	67	77	61	870	870	25.0	170	250	167	283	895.0
Change between FY19.20 and FY20.21																	-15	-15	-2	-1	-26	-1	13	-17

Telluride School District R-1
August 31, 2020
 Cash/Invested Balances

Account	Balance	Current interest Rates
ANB Payroll	166,995	0.00%
ANB Activity	-	0.00%
ANB Operating	1,495,901	0.05%
COLOTRUST	7,698,816	0.30%
CSAFE	8,669	0.13%
US Bank Bond	2,284,726	0.01%
UMB 1	0	0.00%
Total Cash Deposits	11,655,107	

Telluride School District R-1
August 31, 2019
 Cash/Invested Balances

Account	Balance	Current interest Rates
ANB Payroll	28,858	0.00%
ANB Activity	43	0.00%
ANB Operating	1,179,584	0.40%
COLOTRUST	7,580,813	2.27%
CSAFE	8,564	2.18%
US Bank Bond	2,096,252	1.57%
UMB 1	67	0.00%
Total Cash Deposits	10,894,181	



Projected FY 19-20 and FY 20-21 as of September 10, 2020

General Fund	Actual Audited FY18-19	Adjusted		Actual		Pro Forma FY19-20	Adopted		Potential	Pro Forma Budget FY 20-21	Pro Forma Budget/ Proforma FY19-20
		Adopted FY19-20	Budget FY19-20	Estimated FY19-20	Collections/ Encumbrances FY19-20		Expected Collections/Pa yments	Budget FY20-21	Budget Adjustments		
BEGINNING FUND BALANCE	3,681,255	4,584,791	4,584,791	4,584,791		4,584,791	4,570,842	646,538		5,217,380	14%
GF Revenue											
Property Taxes Delinquent, etc	(768)	35,000	53,000	71,208		71,208	776,000	(746,000)	A	30,000	-58%
Property Taxes	4,929,122	5,058,626	4,552,763	4,956,875	89,000	5,045,875	5,140,983			5,140,983	2%
Specific Ownership Taxes	346,682	233,677	275,000	345,531		345,531	234,273			234,273	-32%
State Equalization	4,901,746	5,064,650	5,064,650	5,059,486		5,059,486	3,916,693	457,284	B	4,373,977	-14%
Flat enrollment \$300 PPR inc/yr						-	-			-	
MLO 30% Total Program 90% collection	3,067,858	3,038,000	2,734,200	3,166,754	45,000	3,211,754	2,995,692			2,995,692	-7%
Covid \$				648,482	(575,750)	72,732	-	629,787	C	629,787	766%
Small Rural Schools	259,000	72,751	72,000	88,801		88,801	-			-	-100%
Interest/Dividend Income	140,379	100,000	102,400	114,434		114,434	70,000			70,000	-39%
Facility Rental Income	150,538	122,000	98,000	97,554		97,554	25,000			25,000	-74%
Palm Reimbursement	28,840	27,158	27,158	-		-	27,158			27,158	
Other Revenue	1,089,148	1,115,300	1,183,568	921,019	50,000	971,019	550,347	-		550,347	-43%
Total Revenue	14,912,545	14,867,162	14,162,739	15,470,144	(391,750)	15,078,394	13,736,146	341,071		14,077,217	-7%
GF Expenditures											
Salaries	7,857,246	8,660,300	8,294,200	8,297,225		8,297,225	8,313,323	291,882	D	8,605,205	4%
Benefits	2,625,748	3,289,656	2,780,000	2,523,939		2,523,939	2,780,447	67,862	D	2,848,309	13%
COVID Costs				72,732		72,732		1,093,096	E	1,093,096	1403%
Purchased Services	1,498,014	1,995,803	1,526,500	1,683,526		1,683,526	2,007,981			2,007,981	19%
Supplies	694,644	829,908	688,465	640,728		640,728	814,107			814,107	27%
Property (Equipment)	145,529	235,806	207,772	247,687		247,687	231,806			231,806	-6%
Other	14,706	28,025	26,010	26,227		26,227	32,125			32,125	22%
Total Expenditures	12,835,887	15,039,498	13,522,947	13,492,064	-	13,492,064	14,179,789	1,452,840		15,632,629	16%
Transfers In	(59,426)										
Transfers Out	1,032,662	445,000	445,000	745,000		745,000	380,000			380,000	-49%
Allocations Out	199,886	208,741	208,741	208,741		208,741	147,547			147,547	-29%
Total Transfers and Allocations	1,173,122	653,741	653,741	953,741		953,741	527,547			527,547	-45%
NET CHANGE IN FUND BALANCE	903,536	(826,077)	(13,949)	1,024,339	(391,750)	632,589	(971,190)	(1,111,769)		(2,082,959)	-429%
ENDING FUND BALANCE	4,584,791	3,758,714	4,570,842	5,609,130	(391,750)	5,217,380	3,599,652	(465,231)		3,134,420	-40%
APPROPRIATION for spending		15,693,239				14,445,805	14,707,336			16,160,176	12%
APPROPRIATION for use of beginning fund balance		826,077				-	971,190			2,082,959	
Recommended Fund Balance 3 mo expenditures		3,923,310				3,611,451	3,676,834			4,040,044	12%
Fund Balance - 3 mo expenditures (excluding COVID)										3,766,770	

Notes to FY 20-21 Budget

- A. Property taxes were 92.6% collected through June 30 and included in FY2019-20 revenues
- B. Reduce state equalization to a 14% decrease, budget originally assumed a 22% decrease; no change to enrollment projections
- C. Unspent COVID \$ from 2019.20 were deferred and recognized in FY20-21 budget, plus expected to collect \$54,037 in ESSER Funds
- D. Represents STEP, 1% salary increase and \$500 bonus in 12.20, applied to whole employee base
- E. COVID expenses, excluding those recorded in FY 2019-20

Decrease to Projected Fund Balance from last Pro Forma

- 1. Moved \$149,000 of small rural funding in FY 1920 to transportation fund for purchase of school bus
- 2. Removed projected student increase

Telluride School District
Covid Grants & Expenditures
Through Sept 10, 2020

Grants:	<u>State</u>	<u>ESSER</u>	<u>Telluride Foundation</u>	<u>Bright Futures</u>	<u>Total</u>
Collected	638,481.53		10,000.00	4,999.00	653,480.53
To be Collected		54,037.00			<u>54,037.00</u>
					707,517.53
Expenditures:					
Salaries	56,000.00	-			56,000.00
Benefits	12,796.00	-			12,796.00
Purchased Services	-	-	2,140.33		4,280.66
Supplies	66,189.71	-	-	4,999.00	71,188.71
Equipment	<u>110,695.00</u>	-	<u>1,649.89</u>	-	<u>113,994.78</u>
	<u>245,680.71</u>	-	<u>3,790.22</u>	<u>4,999.00</u>	<u>258,260.15</u>
	<u>392,800.82</u>	<u>54,037.00</u>	<u>6,209.78</u>	-	<u>449,257.38</u>

Christ Church would like to donate to facilitate remote learning/broadband connectivity of students

**Telluride R-1 Board of Education
Resolution in Support of Tobacco-Vape Tax Campaign
2020**

WHEREAS, the Telluride R-1 Board of Education believes that every student should have the opportunity to reach their full potential and to participate meaningfully in the civic and economic life of the community; and

WHEREAS Colorado's teen vaping rate is one of the highest in the country; and

WHEREAS, Telluride R-1 School District recognizes the health risks that vaping and tobacco products pose to its students, and that increasing taxes on nicotine products reduces youth smoking, vaping and tobacco and nicotine use; and

WHEREAS, Colorado is facing a state budget crisis due to the COVID-19 pandemic and that public schools, in particular, are facing state budget cuts up to \$500 million resulting from the state fiscal crisis; and

WHEREAS, the State of Colorado provides some of the lowest funding in the country for early childhood education, with enough funding to serve only 40% of eligible students in the state; and

WHEREAS, high quality preschool education is shown to improve educational, economic, and health outcomes throughout a child's life; and

WHEREAS, by closing the vape tax loophole and increasing taxes on tobacco products, (Proposition EE) *A Brighter Healthier Future for Colorado's Kids* will raise \$375 million dollars for Colorado schools by 2023; and

WHEREAS, (Proposition EE) will raise \$2 billion over ten years to provide universal, free preschool for all Colorado 4-year olds; and

WHEREAS, the Board declares that (Proposition EE) is a matter of official concern; and

NOW THEREFORE, BE IT RESOLVED that the Board strongly supports (Proposition EE) *A Brighter Healthier Future for Colorado's Kids* for the purpose of decreasing tobacco and nicotine use and increasing funding of public education and preschool in the State of Colorado. If passed, this initiative will improve public health and safety for our students, help close the funding gap resulting from pandemic-related budget cuts and provide funding for universal preschool education.

Adopted and approved the 15th day of September, 2020

President, on behalf of
The Telluride R-1 Board of Education

Date

**TELLURIDE SCHOOL DISTRICT
PERSONNEL REPORT
SPECIAL BOARD MEETING
August 20, 2020**

Date	Employee Name	Position	Status	FTE	Recommended Action	Effective Date
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CURRENT SCHOOL YEAR 2020/2021

SUPPORT STAFF:

8/11/2020	Rozlyn Wilder	Bus Driver/ Custodian	New	1.0	Approve Hire	8/20
8/20/2020	Betsy Muennich	Nurse Aid	Existing	.2	Approve Hire	8/20
8/31/2020	Haley Becker	Nurse Aid	New	.8	Approve Hire	8/20
9/1/2020	Traci Baize	Admin Assist	Existing	to 1.0	Approve Hire	8/20

PARAPROFESSIONALS:

8/20/2020	Roberta Padilla	Paraprofessional-TIS	Existing	1.0	Approve Hire	8/20
8/20/2020	Cormac McCrimmon	Paraprofessional-TIS	Existing	1.0	Approve Hire	8/20
8/20/2020	Katie Geissler	Paraprofessional-TES	Existing	1.0	Approve Hire	8/20
8/20/2020	Derek Nunner	Paraprofessional-TES	Existing	1.0	Approve Hire	8/20
8/20/2020	Erin Pell	Paraprofessional-TES	Existing	1.0	Approve Hire	8/20
8/20/2020	Quentin Strand	Paraprofessional-TIS	Existing	1.0	Approve Hire	8/20
8/20/2020	Julia Milan-Avila	Paraprofessional-TIS	Existing	1.0	Approve Hire	8/20

PROBATIONARY CERTIFICATED STAFF: FIRST YEAR NEW HIRES

8/11/2020	Lauren Quimby	4 th Grade Teacher	Existing	1.0	Approve Hire	8/20
8/11/2020	Jennifer Behling	Kindergarten Teacher	Existing	1.0	Approve Hire	8/20
8/11/2020	Katrina Aumiller	K-3 Music Teacher	Existing	1.0	Approve Hire	8/20
8/11/2020	Liliana Argento	6 th Grade DI Teacher	Existing	1.0	Approve Hire	8/20
8/11/2020	Larkin Beaman	THS Math Teacher	Existing	1.0	Approve Hire	8/20

CERTIFIED STAFF:

8/20/2020	Lauren Ross	4 th Grade Math	Existing	1.0	Accept Resignation	06/2020
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NOTES: Teachers are considered 1.0 FTE with 7.0 hours per day.
 Support Staff are considered 1.0 FTE with 8.0 hours per day.
 Professional Services Staff are considered 1.0 FTE with 8.0 hours per day.
 Paraprofessionals and Lunch Staff employees are considered 1.0 FTE with 7.0 hours per day.
 TDP employees are considered 1.0 FTE with 8.0 hours per day.

Asset Protection

The CEO shall not allow assets to be unprotected, inadequately maintained, improperly accounted for, inappropriately used or unnecessarily risked.

Accordingly, the CEO may not:

1. Fail to obtain insurance coverage against theft and casualty losses to 100% of replacement value and against liability losses to Board members, staff and the district itself in an amount that is reasonable for school districts of like size.
2. Allow uninsured personnel access to funds in excess of \$500.
3. Fail to take reasonable steps to ensure that the facilities and equipment are not subject to improper wear and tear or insufficient maintenance.
4. Knowingly or recklessly expose the district, its Board or staff to legal liability.
5. Commit to any single, non-budgeted purchase or expenditure of greater than \$15,000 without approval of the Board.
6. Make any purchase of items without exercising reasonable precaution against conflict of interest.
7. Make any purchase of items with a value in excess of \$1,000.
 - a. Without having obtained comparative prices based on items of similar quality
 - b. Without considering a balance between long-term quality and cost.
8. Fail to use a competitive bidding procedure for the purchase of all supplies, materials and equipment, and all contracted services except professional services, in the amount of \$15,000 or more, without prior approval by the Board.
9. Fail to protect intellectual property, information and files from loss or significant damage. **(not applicable)**
10. Fail to preserve and dispose of all records related to affairs or business of the district in accordance with state and federal law.
11. Receive, process or disburse funds under controls, which are insufficient under generally accepted accounting procedures.
12. Invest funds in securities that are not authorized by Board policy.
13. Acquire, encumber or dispose of real property.
14. Knowingly or recklessly endanger the district's public image or credibility, thereby jeopardizing the district's ability to accomplish its mission.

Adopted: JUNE 2000

Revised: SEPTEMBER 15, 2020

Telluride R-1 School District
School Board

Monitoring Method: Internal report

Monitoring Frequency: Annually in August

The Aspen Group International, Inc

BIDDING PROCEDURES

The Board's purchasing authority for critical services, supplies and construction are extended to the Superintendent, Chief Financial Officer, Directors and their designees. The public procurement systems are the means through which all these essential purchases are made to support public functions and should be carried out with cohesion and communication amongst the leadership when feasible and not under an (otherwise) emergency situation.

All contractual services and purchases of supplies, materials and equipment shall be bid as follows:

Dollar Value of Purchase	Bid Procedure	Approval Required
Less than \$3500	Micro - No bid required; may be made by PO or District credit card/account	Superintendent; Director or Assignee
\$3,501 – \$15,000	Small - Comparative; On line research; Open Mkt	Superintendent; Director or Assignee
\$15,001 - \$150,000	Large – Written bid or estimate required from several sources	Board Approval
Over \$150,000	Macro – Formal bid required	Board Approval
Emergency Purchases	Up to \$150,000 – Comparative lowest pricing available through open mkt; Over \$150,000 – Discussion with Superintendent/Director/Principals and research from several suppliers or sources through they or their designees	Principal & Director level collaboration Shall be submitted to Board for ratification at next earliest regular meeting

\$ Less than \$3500 Micro Purchases:

\$ 3,501 -

Other purchases may be made in the open market but shall, when possible, be based on competitive quotations or prices. All purchases, regardless of dollar value or method of purchase, must be determined fair and reasonable and in the District's best interest by the appropriate approval authority. All contracts and all open market orders shall be awarded to the lowest responsible qualified supplier, taking into consideration the quality of materials (services) desired and their contribution to program goals.

Purchases above the \$3500 amount should be competitively purchased unless: there is a sole-source which is pre-approved by the CFO, Director or their designee; competitive bids would result in a higher cost or adversely affect the district; the purchase is for professional or instructional services or materials; OR a public emergency exists and does not permit the delay resulting from competitive solicitations. (Purchases of the latter should be documented in a reasonable manner to show why it is in lieu of the competitive method of procurement).

With regard to materials or services for which bids are required, the superintendent or designee shall develop a procedure to pre-qualify bidders. Suppliers shall be invited to have their names placed on mailing lists to receive information about pre-qualifying. When specifications are prepared, they shall be mailed to all merchants and firms who have pre-qualified. **Only pre-qualified bidders may submit bids.**

All bids shall be submitted confidentially in a "sealed" fashion, addressed to the Director of Finance, and plainly marked with the bid number and the time of the bid opening. Bids shall be opened in public by appropriate district officials or employees at the time specified, and all bidders shall be invited to be present.

The Board reserves the right to reject any or all bids and to accept that bid which appears to be in the best interest of the district.

The bidder to whom an award is made shall be required to submit to the district proof of liability insurance and when appropriate, proof of worker's compensation insurance, and may be required to enter into a written contract with the district. Any written contract shall include a provision requiring a criminal background check for any person providing direct services to students under the contract, including but not limited to transportation,

instruction of food services as required by law. The contracting entity is responsible for any costs associated with the background check.

The Superintendent or designee shall develop appropriate procedures to track and document the procurement process. This process shall align with federal requirements when appropriate, and shall include bid procedure timelines and timelines for maintaining documentation.

Revisions adoption date: November 18, 2014

Legal note update: February 28, 2018

Revisions adoption date: September 15, 2020

LEGAL REFS.: C.R.S. 22-32-109 (1)(b) *(board required to adopt bidding procedures)*
C.R.S. 22-32-122 (4) *(background check provision required in service contracts)*
C.R.S. 24-18-201 *(public official's interest in contract)*

CROSS REFS. BCB, School Board Member Conflict of Interest
DJB*, Federal Procurement

NOTE 1: Criminal background checks provided pursuant to this policy shall, at a minimum, meet the requirements of C.R.S. 22-32-109.7 and may include any other requirements of the district. Under section 109.7, CDE is required to advise districts only as to whether a prospective employee has been convicted of a felony or misdemeanor crime involving unlawful sexual behavior or unlawful behavior involving children. Districts may wish to require service contractors to report all convictions for any person working directly with students.

NOTE 2: If the district receives federal funds, the district is required by the federal Uniform Grant Guidance (UGG) to adopt procurement procedures specific to purchases made with federal funds, in whole or in part. See, CASB sample policy DJB, Federal Procurement and accompanying sample regulation, DJB*-R.*

Policy Type: Governance Process

Governance Commitment

The Board, supporting the work of the staff, the welfare of the students and the interest of the community, holds itself accountable to the citizens of the district by ensuring that all action it takes is consistent with the Board's policies and community beliefs.

In the fulfillment of this charge, the Board is committed to rigorous, continual improvement of its capacity to govern effectively through policy by defining its concerns in terms of values and its vision in terms of expectations.

Governing Community Beliefs:

- Children are our most valuable resource.
- Excellence in public education is a team effort
- A successful learning environment is safe, disciplined, inspirational, and nurturing
- Each person needs acceptance, appreciation, and attention.
- Learning requires individual responsibility.
- Families provide key values and motivation.
- Participation in decisions creates ownership and responsibility.
- Telluride education strongly relates to and reflects the extraordinary place and region in which we live.
- Good education fully addresses the range of learning styles and abilities
- High expectations raise performance.
- Diversity enriches our lives.
- Optimal learning occurs when children have stability in their lives.
- Knowledge builds confidence and self-sufficiency.
- Education has no boundaries.
- Mutual respect is essential for a productive learning community
- A good education develops skills, habits, and attitudes for lifelong learning.
- Only your best is good enough.
- People learn what is modeled.
- Skilled, passionate, resourceful, creative educators are critical to successful education.
- An effective learning community addresses the needs of the whole child.
- A rewarding life is a balance of hard work, recreation, and community service.

Adopted: JUNE 2000

Monitoring Method: Board self-assessment
Monitoring Frequency: Annually in September

Policy Type: Governance Process**Governing Style**

The Board will govern with emphasis on organizational vision rather than on interpersonal issues of the Board; encourage diversity in viewpoints; focus on strategic leadership rather than administrative detail; observe clear distinction between Board and CEO roles; make collective rather than individual decisions; exhibit future orientation rather than past or present; and govern proactively rather than reactively.

Accordingly:

1. The Board will cultivate a sense of group responsibility. The Board will work in partnership with the CEO, staff, students, parents and the community. The Board, not the CEO or staff, will be responsible for excellence in governing. The Board will use the expertise of individual Board members to enhance the ability of the Board as a body, but will not substitute individual judgments for the Board's collective values.
2. The Board will hold itself accountable for governing with excellence. This self-discipline will apply to matters such as attendance, preparation for meetings, policymaking principles, respect of roles, and ensuring the continuity of governance capability.
3. The Board will direct, control and inspire the district through the careful establishment of written policies reflecting the Board's values and perspectives. The Board's major policy focus will be on the intended long-term benefits for students, not on the administrative or programmatic means of attaining those benefits.
4. Continuous Board development will include orientation of new members in the Board's governance process and periodic Board discussion and evaluation of process to assure continued improvement.
5. The Board will allow no officer, individual or committee of the Board to hinder or be an excuse for not fulfilling its commitments.

6. The Board will monitor the Board's process and performance at each meeting. Self-monitoring will include comparison of Board activity and discipline to policies in the *Governance Process* and *Board-Staff Relationship* categories.

ADOPTED: 2000

Monitoring Method: Board self-assessment

Monitoring Frequency: Twice annually in September and March

Telluride School District
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**RESOLUTION OF TELLURIDE R-1 BOARD OF EDUCATION
AUTHORIZING THE TRANSFER OF LOT S2 LAWSON HILL
TO THE TELLURIDE R-1 SCHOOL DISTRICT**

Resolution No. 2020 –09

WHEREAS, pursuant to section 22-32-110 (1) (b), C.R.S., the Telluride R-1 Board of Education (BOE), has the power to take and hold in the name of the district so much real and personal property located within or outside the territorial limits of the district as may be reasonably necessary for any purpose authorized by law; and

WHEREAS, San Miguel County, Colorado (the County) owns certain real property located at LOT S2 LAWSON HILL PHASE 4 ACC TO THE PLAT REC SEPT 271994 IN PLAT BK 1 AT PG 1750 AND THE DECS REC 4 16 92 IN BK 490 AT PG 925 AND THE FOURTH SUPP REC 10 18 94 IN BK 536 AT PG 655 CONT .353 AC MOL LAWSON HILL IS A COMMON INT COMMUNITY IN WHICH EVERY OWNER HAS AN EQUAL INT IN THE COMMON ELEMENTS; and

WHEREAS, the Parties have formalized the terms and conditions for the transfer and use of the land; and

WHEREAS, the Telluride R-1 BOE finds it appropriate to authorize the Superintendent and/or Treasurer to execute any documents required to effect the transfer of the Property.

NOW, THEREFORE, BE IT RESOLVED, that the Telluride R-1 BOE President Stephanie Hatcher and Vice President Jenni Ward hereby authorizes Mike Gass old Superintendent, and/or John Pandolfo, Superintendent, and/or Dylan Brooks, Treasurer to execute any and all documents related to the transfer of Lot S2 Lawson Hill property from the San Miguel County Board of County Commissioners for the purposes referenced herein.

DONE AND APPROVED by the Telluride R-1 Board of Education at a duly noticed public meeting held in Telluride, Colorado on _____ 2020.

**TELLURIDE R-1 BOARD OF
EDUCATION**

By: _____

Stephanie Hatcher

Dylan Brooks	Yes	No	Abstain	Absent
Cheryl Carstens Miller	Yes	No	Abstain	Absent
Jill O'Dell	Yes	No	Abstain	Absent
Jenni Ward	Yes	No	Abstain	Absent

ATTEST:

KimberLee Spaulding
Recording Secretary for the Board of Education